

be@school

HENNEPIN COUNTY ATTORNEY'S OFFICE EDUCATIONAL NEGLECT / TRUANCY PROGRAM IN A NUTSHELL

NUMBER OF FULL DAYS OF UNEXCUSED ABSENCES	SCHOOL	HENNEPIN COUNTY ATTORNEY'S OFFICE
1 - 2 days	School makes telephone contact with parents.	
3 days	School mails mandatory 3-day principal's letter to parents.	
4 - 5 days	School attempts personal contact with parents (phone calls, home visits, face-to-face meetings, notes sent home with student).	
6 days	PGM Referral - School submits a Parent Group Meeting (PGM) Referral at reporting website.* School may request community agency for students with a prior history in the be@school program.	PGM = Group meeting: lecture, video, families may request agency services. K-3 students will be assigned a community agency.
3 additional days after PGM meeting date	1st Report (STAR) /Child Protection Report - School submits an Educational Neglect/Truancy Report.*	School Team Attendance Review (STAR) – Individual family meeting. Community agency and CP worker assigned to student. <i>Educational Neglect</i> reports screened by Child Protection.
8 additional days after 1st Report submit date	2nd Report - School submits an Educational Neglect/Truancy Report.*	HCAO/CP review for additional preventative services or possible court petition. Child under 12 years - CHIPS petition Child over 12 years - Truancy petition
3 additional days after 2nd Report submit date	3rd Report - School submits an Educational Neglect/Truancy Report.*	HCAO/CP review for additional services or possible court petition. Expedited investigation.

Contact Information:

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* www.be-at-school.org*

The be@school mission is to increase school attendance and improve community connections across Hennepin County through a collaborative early intervention providing education and support services to school-age youth and their families.